



CITY OF TUCSON DEVELOPMENT SERVICES DEPARTMENT

**SPECIAL EXCEPTION APPLICATION (Type 1 or 4)**

**PART 1 PROPERTY INFORMATION:**

Legal Description (Attach a separate sheet for long legals.)

Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_ Subdivision Name \_\_\_\_\_

Address (as assigned by Pima County Addressing): \_\_\_\_\_

Please provide the following information for each parcel in the special exception site. (Attach additional sheet if necessary.)

Current Zoning	Current Use	Area (sq. ft or acres)	Assessor Tax Code #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Note any applicable overlay zones:

☐ Historic District/Landmark ☐ Airport Environs ☐ Environmental Resource ☐ Hillside

**PART 2 PROPOSED USE**

Proposed Use (Please be specific; attach additional sheet if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Structures \_\_\_\_\_ Number of Stories \_\_\_\_\_ Height of Structures \_\_\_\_\_

Number of Residential Units \_\_\_\_\_ Floor Area of Non-residential Projects \_\_\_\_\_

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### PART 3 APPLICANT INFORMATION

**Applicant or Agent** \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Owner** \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Architect/Engineer/Other** \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

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### PART 4 PLANNING INFORMATION

Explanation of request. (Use additional sheets, if necessary.)

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## PART 5 MATERIALS REQUIRED WITH APPLICATION

- ☐ A completed "City of Tucson Special Exception Application" signed by the owner and agent.
  - ☐ Three (3) copies of the preliminary site plan fully dimensioned and drawn at a scale of 1 inch = 40 feet (1" = 40') on a 24 x 36 inch sheet properly folded to an 8 ½ x 11 inch format.
  - ☐ One (1) 11"x17" reduction of the preliminary site plan
  - ☐ A statement addressing how the applicable performance criteria have been addressed
  - ☐ Documentation of neighborhood meeting (at a minimum, a copy of the meeting invitation, mailing list, and summary notes from the meeting.
  - ☐ One (1) photo simulation and photo the simulation was created from (if appropriate)
  - ☐ One (1) copy of last approved site plan
  - ☐ One (1) copy of the Pima County Assessor's map of the subject parcel(s) and printout showing the subject parcel(s) property tax code number(s) and legal description(s).
  - ☐ Development Review Board Recommendation (if applicable)
  - ☐ Appropriate fees payable to the City of Tucson
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## PART 6 SIGNATURES

I (We), the undersigned, request consideration for the special exception request as described in this application and supporting materials. I (We) represent that the information in this application and the supporting materials are true and accurate to the best of my (our) knowledge.

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Owner's signature

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date

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Applicant/Agent signature (if not owner)

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date

type 1 or 4 special exception application.doc  
12/09/02